



ESL Lecturers for Summer/Fall Programs

We are looking for qualified and talented teachers for a variety of classes.

DUTIES

Prepare for and teach ESL courses as assigned and in accordance with curricular guidelines; inform students of course requirements, evaluation procedures, and attendance policies; maintain records of student attendance and academic progress/achievement, and submit them according to deadlines; attend faculty meetings as scheduled; assume other duties, which will vary according to the program in which the appointment is held.

QUALIFICATIONS

Master's degree in TESOL preferred, or closely-related field, plus teaching experience in university-based ESL programs similar to the University of Pennsylvania's ELP. Minimum qualifications: substantial coursework at the graduate level in TESOL or related field plus teaching experience. Compensation is commensurate with credentials and experience and with length/intensity of program.

APPOINTMENT TERMS

These are part-time appointments for the duration of the session. New Teacher Orientation will be held a few days prior to the start of the program.

PROGRAMS/DATES

Intensive Program (IP): *Summer 2 Session:* June 29 – August 14, 2016; *Fall 1 Session:* August 31 – October 21, 2016

**Continuation is contingent upon availability*

Institute for Academic Studies (IAS): July 11 – August 5, 2016 and/or August 1 – August 26, 2016

Institute for Business Communication (IBC): July 11 – August 5, 2016 and/or August 1 – August 26, 2016

International Business Communication for Professionals – Advance Speakers (IBCP-A): July 11 – August 5, 2016

International Teaching Assistant Training Program (ITA): June 27 – August 17, 2016

APPLICATION PROCESS

Qualified applicants should provide via email a resume, cover letter, and the names, addresses, phone numbers, and emails of three references to:

Subject line: Lecturer Application

Email: elp@sas.upenn.edu

Resumes will be reviewed by the search committee. Additional information about the English Language Programs and about the University of Pennsylvania can be obtained from our websites:

www.sas.upenn.edu/elp and www.upenn.edu.

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, citizenship status, age, disability, veteran status or any other legally protected class status in the administration of its admissions, financial aid, educational or athletic programs, or other University-administered programs or in its employment practices.