ESL Lecturers for Spring Program

We are looking for qualified and talented teachers for a variety of classes beginning:

January 2016

Opportunities for 7 week sessions: Daytime and Evening Courses

DUTIES
Prepare for and teach ESL courses as assigned and in accordance with curricular guidelines; inform students of course requirements, evaluation procedures, and attendance policies; maintain records of student attendance and academic progress/achievement, and submit them according to deadlines; attend faculty meetings as scheduled; assume other duties, which will vary according to the program in which the appointment is held.

QUALIFICATIONS
Master’s degree in TESOL preferred, or closely-related field, plus teaching experience in university-based ESL programs similar to the University of Pennsylvania’s ELP. Minimum qualifications: substantial coursework at the graduate level in TESOL or related field plus teaching experience. Compensation is commensurate with credentials and experience, and with length/intensity of program.

APPOINTMENT TERMS
These are 7-week appointments that may begin in the Spring 1 session. New Teacher Orientation begins 3 days before the start of classes.

Intensive Program Spring 1 Session: January 11 – February 26, 2016

Qualified applicants should apply via email and submit a resume, cover letter, and the names, addresses, phone numbers, and emails of three references to:

Jenny Lynda Seng
English Language Programs
University of Pennsylvania
Room 110, Fisher-Bennett Hall
3340 Walnut Street
Philadelphia, PA 19104-6274
jseng@sas.upenn.edu

Resumes will be reviewed immediately and review will continue until all positions are filled. Additional information about the English Language Programs and about the University of Pennsylvania can be obtained from our websites: www.sas.upenn.edu/elp and www.upenn.edu.

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, citizenship status, age, disability, veteran status or any other legally protected class status in the administration of its admissions, financial aid, educational or athletic programs, or other University-administered programs or in its employment practices.